May 1, 2016

The Nelrod Company

ATTN: Scholarship Coordinator

3109 Lubbock Avenue

Fort Worth, Texas 76109

RE: The NEF Scholarship Application

To whom it may concern;

\_\_\_\_\_\_\_(Student First and Last name), is a resident of \_\_\_\_\_Housing Authority.

I believe (s)he demonstrates the qualities and characteristics The Nelrod Education Fund seeks to encourage, including a strong work ethic and responsible community involvement.

**[give a brief description of example of admirable characteristics. 2-3 sentences.]**

Further, I believe (s)he is deserving of this NEF Scholarship and would be a great representative for future youth living in affordable housing.

**[additional comments]**

Please contact me if you have any questions or should additional information be needed.

Sincerely yours,

**[Signature]**

Name,

Title

Contact information